

Jonesville Community Schools Cardiac Emergency Response Plan

ADDENDUM 1:

AED LOCATIONS

Building	Address	Phone	Cross Streets	Locations of AED	AED Maintenance Staff	Phone/ Extension
Williams Elementary	440 Adrian St. Jonesville	849-9175	Adrian St. and East St.	Outside Room #10	Tina Varney, RN	1404
Jonesville Middle School	401 E. Chicago Rd.	849-3210	US 12 and Wright St.	Outside Women's Rest Room – Spotts Gymnasium	Tina Varney, RN	1404
Jonesville High School	460 Adrian St.	849-9934	Adrian St. and East St.	North wall Cafetorium	Tina Varney, RN	1404
Jonesville High School	460 Adrian St.	849-9934	Adrian St. and East St.	Athletic Training Room/with Trainer	Tina Varney, RN/Athletic Trainer	1404
Jonesville Pathways	202 Wright St.	849-7304	US12 & Wright St.	Main Hallway	Tina Varney, RN	1404
Football/Baseball Concession Building	401 E. Chicago Rd.	N/A	US 12 and Oak St.	North wall/only available during fall and spring sports seasons	Tina Varney, RN	1404
Manor gymnasium	460 Oak St.	N/A	US 12 and Oak St.	North entry area/only available during winter sports seasons	Tina Varney, RN	1404

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ADDENDUM 2:

Contact Person (Title / Name)	School Hour Phone/Extension	After-School Hour Phone/Extension
Title: District Cardiac Emergency Coordinator Name: Tina Varney, RN	849-9175, ext. 1404	517-425-1696

EMERGENCY RESPONSE TEAM

Building Williams Elementary

Team Member Name	CPR Expiration	School Hour Phone/Extension	After-School Hour Phone/Extension
Tina Varney, RN	3/2020	849-9175, ext. 1404	517-425-1696
Ryan Grimm		849-9175, ext. 1401	
Kerry Cavanaugh	9/2019	849-9175, ext. 1424	951-534-9717
Teryn Bugbee	9/2016	849-9175, ext. 1420	
Wendy Purdy	9/2019	849-9175, ext. 1434	517-320-1155
Brian Stroble		849-9175, ext. 1438	517-398-1996
Jessica Stroble		849-9175, ext. 1439	517-610-4901
Shelly Yeo	9/2019	849-9175, ext. 1429	517-262-4796
Katherine Fedosuk	10/2018	849-9175, ext. 1428	

Building Jonesville Middle School/Jonesville Pathways

Team Member Name	CPR Expiration	School Hour Phone/Extension	After-School Hour Phone/Extension
Tina Varney, RN	3/2020	849-9175, x 1404	517-425-1696
Bryan Playford		849-3210, x 1301	517-610-1342
Eric Swihart	2017	849-3210, x 1305	517-416-2859
Erin Smith	9/2017	849-3210, x 1304	517-320-0154
Marlena Nichols	6/2019	849-3210, x 1321	517-769-4193
Luke Kennard		849-3210, x 1310	
Paul VanSickle	8/2019	849-3210, x 1327	
Blair Church – PM Only	10/2018	849-3210, x 1325	517-320-1061
Jaime Mykeloff – AM Only	10/2018	849-3210, x 1326	517-605-0888

Building Jonesville High School

Jonesville Community Schools Cardiac Emergency Response Plan

Team Member Name	CPR Expiration	School Hour Phone/Extension	After-School Hour Phone/Extension
Tina Varney, RN	3/2020	849-9175, x 1404	517-425-1696
Dustin Scharer		849-9934, x 1201	517-610-1253
Pete Koniezcki	8/2019	849-9934, x 1232	517-917-6938
Blair Church – AM Only	10/2018	849-9934, x 1215	517-320-1061
Josh Perrin	8/2019	849-9934, x 1228	
Jaime Mykeloff – PM Only	10/2018	849-9934, x 1226	517-605-0888
Mike Raymond	8/2019	849-9934, x 1253	

Building Jonesville Pathways

Team Member Name	CPR Expiration	School Hour Phone/Extension	After-School Hour Phone/Extension
Tina Varney, RN	3/2020	849-9175, x 1404	517-425-1696
Eric Swihart	2017	849-3210, x 1305	517-416-2859
John Harmon	10/2018	849-7304, x 1514	
Mike Corey	10/2018	849-7304, x 1514	517-250-2220

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ADDENDUM 3

SCHOOL CARDIAC EMERGENCY RESPONSE PROTOCOL

Sudden Cardiac Arrest (SCA) events can vary greatly. All faculty, staff & Emergency Response Team members must be prepared for duties. Early action is crucial to successfully treating SCA! Know the Signs of SCA.

In the event a person (student, staff or visitor) collapses, perform the steps listed below. (Remember: Do Not move the person unless the scene is unsafe.

Staff

- Confirm that the scene is safe
- Do not move the victim unless the scene is unsafe
- Call office to announce **“Comet Response Team (Comet Helpers at elementary) to Location** (e.g. Mr _____ room/#)”
- **Call 911 - remain on the phone until 911 disconnects.**
- Direct occupants to adjacent space
- If CPR/AED trained, respond according to your training
- If not CPR/AED trained and the Emergency Response Team is delayed, start **Hands only** CPR and AED use with directions from 911 operator
- Assist Emergency Response Team as instructed

Emergency Response Team

- Immediately proceed to emergency
- Closest team member retrieve AED en route.
- Leave AED cabinet door open so alarm signals that the AED has been taken
- Confirm that the scene is safe
- Do not move the victim unless the scene is unsafe
- Assess the victim in accordance with your training
- **Confirm that 911 has been called. If not - call 911**
- Initiate CPR while AED is brought to the scene
- Use AED upon its arrival. Follow instructions & prompts
- Continue CPR as training indicates
- Confirm or assign individual to direct EMS to scene
- Transfer care to EMS upon their arrival
- Maintain Crowd Control
- Follow-up with School/District Administration

Office (eg. Main, Athletic, Security)

- Confirm location/status of victim
- Contact School Nurse to respond to emergency location
- Confirm Emergency Response Team has responded
- **Confirm that 911 has been called if not - call 911**
- Call for a “soft lock-down”
- Assign a staff member to direct EMS to the scene
- Copy victim’s emergency info for EMS
- Consider the need to delay dismissal; recess or class change
- Notify the emergency contact (parent. guardian, spouse etc...)
- Designate persons to cover responders’ responsibilities if needed.
- Notify staff when students can return to regular schedule
- Contact School/District Administration.

Signs of Sudden Cardiac Arrest (SCA)

- **Person is Unresponsive, not Moving**
- **Not Breathing or Not Breathing Normally (e.g. gasps; gurgling)**
- **Seizure-like activity may also occur**

(Note: A blunt blow to the chest can cause SCA)

**American Heart Association
Chain of Survival**

- **Early Recognition**
- **Early 911**
- **Early CPR**
- **Early Defibrillation**
- **Early Advance Life Support**

Location Information

School Name: _____

Address: _____

Phone #: _____

Cross Streets: _____

AED Location: _____

AED Location: _____

AED Location: _____

AED Location: _____

Emergency Phone Numbers

Main Office	_____
Police/Fire/EMS	911
School Nurse (cell)	_517-425-1696
School Nurse (office)	_517-826-7114_
Athletic Trainer (cell)	_616-446-6692
Athletic Trainer (office)	_____
Athletic Office	_517-826-7024
Athletic Director (cell)	_517-425-8355
Security Office	_____